



WEIPA
TOWN AUTHORITY

WTA Members Post Election Meeting **MINUTES**

Held at the Council Chambers, Hibberd Centre
On Wednesday 27 March 2024
at 1 pm



Post Election Meeting Draft Minutes

Wednesday 27 March 2024

ATTENDANCE

Present and History

- **Present**

Jaime Gane
Lisa Scharf
Trent Gordon
Geoff Robins
Aaron Schleich
Tim Ryan
Jackie Malacoola

- **History**

N/A

- **Guests**

NIL

Not Present

- **Absent**

NIL

- **Apology**

NIL

- **Leave**

NIL

OPEN MEETING

The Post Election Meeting opened at 1:03 pm.

Traditional Owners Acknowledgment

We begin today by acknowledging the Alngith people, Traditional Custodians of the land on which we meet today and pay our respects to Elders both past and present. We thank the First Australians for generations of careful custodianship of the land on which we live, work and play.

1. DEED OF APPOINTMENT AND INDENMITY

The WTA Members must complete a Deed of appointment and indemnity. See Appendix 1.

All elected WTA Members were given their Deed of appointment and indemnity to review and sign.

2. DECLARATION OF OFFICE

All WTA Members must undertake a Declaration of Office, effective from 27th of March 2024. See Appendix 2.

All WTA Members completed the Declaration of Office.

3. DEPTUY CHAIR APPOINTMENT

The WTA Members must appoint a Deput Chairperson of Weipa Town Authority. This may involve nominations and a vote.

Resolution #

Moved: Aaron Schleich

Seconded: Tim Ryan

Affirmative: 7

Negative: 0

The WTA Members appoint Geoffrey Robins as the WTA Deputy Chairperson.

CARRIED

4. WEIPA LOCAL DISASTER MANAGEMENT GROUP CHAIR APPOINTMENT

The WTA Members must declare a WTA Member to be the Chair of the Weipa Local Disaster Management Group. This is usually the Chairperson; however, it has previously been the Deputy Chairperson.

Resolution #

Moved: Aaron Schleich
 Seconded: Jackie Malacoola
 Affirmative: 7

Negative: 0

The WTA Members appoint Geoffrey Robins as the Chair of the Weipa Local Disaster Management Group.

CARRIED

5. ITEMS FOR CONSIDERATION

5.1. Register of Interests

All WTA Members are required to supply a Register of Interest. All previous Members are required to complete a new Register of Interest as at March 2024. A Register of Interest must also be completed by a WTA Member's partner, if applicable. See Appendix 3.

5.2. 2024 Meeting Dates and Times

Each year the dates for the General Meetings and Workshops must be decided upfront. As this year is an election year, all meetings after March will be determined by the new WTA Members.

See Appendix 4 for a calendar indicating days available for these meetings to help show availabilities.

Resolution #

Moved: Lisa Scharf
 Seconded: Geoff Robins
 Affirmative: 7

Negative: 0

The WTA Members approve the General Meeting and Workshop dates for the rest of 2024, as follows:

General Meeting:

24 April 2024
 22 May 2024
 19 June 2024
 24 July 2024
 28 August 2024
 11 September 2024
 23 October 2024
 27 November 2024
 11 December 2024

Workshop:

17 April 2024
 8 May 2024
 12 June 2024
 10 July 2024
 14 August 2024
 9 October 2024
 13 November 2024

CARRIED

5.3. WTA Member relevant policies

There are a number of policies that specifically relate to the WTA Members. See Appendix 5.

POL-026 Code of Conduct for Members

POL-021 Meeting Protocol

POL-004 Acceptable Requests Guideline

POL-010 WTA Member Remuneration

POL-014 Member Expenses Reimbursement Policy

These policies will be discussed further at workshops but for your information please read these policies.

6. MEETING SCHEDULE AND TRAINING

6.1. Training and Conferences

Member Introduction Training – Local Government Department – 12 April 2024 – 8 am to 12 pm (midday)

6.2. Workshop

- 17 April 2024
- 8 May 2024
- 12 June 2024
- 10 July 2024
- 14 August 2024
- 9 October 2024
- 13 November 2024

6.3. General Meetings

- 24 April 2024
- 22 May 2024
- 19 June 2024
- 24 July 2024
- 28 August 2024
- 11 September 2024
- 23 October 2024
- 27 November 2024
- 11 December 2024

6.4. Date Claimer

- Kumrumja Sunset Markets – 11 May 2024
- Kumrumja Sunset Markets – 18 May 2024
- Kumrumja Sunset Markets – 13 July 2024
- Kumrumja Sunset Markets – 31 August 2024
- Weipa Christmas Tree Lighting – 29 November 2024
- Weipa Community Christmas Morning Markets – 30 November 2024
- Christmas Lights Competition – 14 December 2024

MEETING CLOSE

The Post Election Meeting closed at 1:42 pm.

ENDORSEMENT

These Minutes were confirmed on the 24th day of April 2024.

Jaime Gore

Chair

Juday Haessler

Superintendent Weipa Township