



WTA Meeting Minutes Friday 22 September 2017

AGENDA CONTENTS

OPENING OF MEETING.....	3
ATTENDANCE	3
ABSENT	3
GUESTS	3
ATTENDANCE RECORDS	3
1. ITEMS FOR CONSIDERATION.....	4
1.1. REGISTER OF INTEREST UPDATE	4
1.2. MPI / COI	4
1.3. INFORMATION STALL AT THE SHOPPING CENTRE.....	4
1.4. WTA MEMBER TRAVEL /REIMBURSEMENT OF EXPENSES.....	4
1.5. WTA MEMBER LEAVE APPROVALS	4
2. CORRESPONDENCE.....	5
3. CONFIRMATION OF PREVIOUS MINUTES.....	5
4. CHAIR’S REPORT (MICHAEL ROWLAND).....	5
5. SUPERINTENDENT REPORT (LUCY BOXALL).....	5
6. GOVERNMENT RELATIONS (MICHAEL ROWLAND).....	5
7. ALNGITH CORPORATION (JACKIE MADUA)	5
8. RIO TINTO (BEN MYALL)	5
9. WTA OPERATIONAL PLAN 2017-2018 – Q1 REVIEW.....	6
10. WTA MEMBER PROJECTS AND AGENDA	6
11. PUBLIC WORKS PORTFOLIO (STRETCH NOONAN)	6
11.1. MEMBER UPDATE	6
11.2. BUSINESS ITEMS.....	6
12. PLANNING AND DEVELOPMENT PORTFOLIO (CHRIS NEWMAN)	6
12.1. MEMBER UPDATE	6
12.2. BUSINESS ITEMS – DEVELOPMENT APPLICATION (MCU FOR CAR HIRE SHOWROOM).....	6
12.3. BUSINESS ITEMS – DA FEES (HOME BASED BUSINESS FAMILY DAY CARE)	7
13. CORPORATE SERVICES PORTFOLIO (GERALD FOO)	7
13.1. MEMBER UPDATE	7
13.2. BUSINESS ITEM - POL-014 WTA MEMBER EXPENSES.....	7
13.3. BUSINESS ITEM - POL-002 WTA MEDIA AND COMMUNICATIONS GUIDELINES.....	8
13.4. BUSINESS ITEM – CAPITAL PROJECT 2017 WTA ROOF REPLACEMENT	8
14. DISASTER MANAGEMENT PORTFOLIO (STRETCH NOONAN)	8
14.1. MEMBER UPDATE	8
14.2. BUSINESS ITEM – WEIPA LOCAL DISASTER MANAGEMENT PLAN	8
15. COMMUNITY SERVICES PORTFOLIO (DUANE SINGLETON)	9
15.1. MEMBER UPDATE	9
15.2. BUSINESS ITEM – COMMUNITY GRANTS AND FINANCIAL ASSISTANCE	9
16. MEETING SCHEDULE.....	10

16.1.	2017 MEETING DATES	10
16.2.	2017 WORKSHOP DATES	10
17.	OTHER BUSINESS	10
	CLOSURE OF MEETING	11

OPENING OF MEETING

Meeting commenced at 8.30am.

ATTENDANCE

Michael Rowland Chair
 Stretch Noonan Deputy Chairperson
 Duane Singleton Member
 Jackie Madua Member
 Troy McNamara Member
 Lucy Boxall Superintendent

ABSENT

Ben Myall Member (apology)
 Chris Newman Member (apology)

GUESTS

Adam Clements Finance Manager, Weipa Operation RT
 Gerald Foo Manager Site Services, Weipa Operations RT

ATTENDANCE RECORDS

Attendance 2017																	
WTA Meeting	25-Jan	24-Feb	24-Mar	28-Apr	12-May	26-May	23-Jun	28-Jul	11-Aug	25-Aug	22-Sep	27-Oct	24-Nov	15-Dec	TOTALS	No	%
Michael Rowland	P	P	P	P	P	A	A	A	P	P					7	70.00%	
Stretch Noonan	P	P	P	A	A	P	P	P	P	P					8	80.00%	
Chris Newman	P	P	P	P	P	P	P	P	P	P					10	100.00%	
Duane Singleton	P	P	P	P	P	P	P	P	P	P					10	100.00%	
Jackie Madua	P	A	A	P	A	P	P	A	A	P					5	50.00%	
Ben Myall	P	P	P	P	A	P	P	A	P	P					8	80.00%	
Troy McNamara	A	P	A	P	P	A	P	A	P	A					5	50.00%	
WTA Workshop	13-Jan	10-Feb	10-Mar	7-Apr	12-May	9-Jun	14-Jul	21-Jul	8-Sep	13-Oct	10-Nov	8-Dec	TOTALS	No	%		
Michael Rowland	P	P	P	P	P	A	P	P	P				8	88.89%			
Stretch Noonan	P	P	P	P	A	P	P	A	A				6	66.67%			
Chris Newman	P	P	P	P	P	P	P	P	P				9	100.00%			
Duane Singleton	P	P	P	P	P	P	P	P	P				9	100.00%			
Jackie Madua	P	P	P	A	A	A	P	P	A				5	55.56%			
Ben Myall	X	A	P	A	A	A	P	P	P				5	62.50%			
Troy McNamara	P	P	P	A	P	A	A	P	A				5	55.56%			
	P	Present															
	A	Apology															
	A	Absent															
	X	N/A or Cancelled															

1. ITEMS FOR CONSIDERATION

1.1. Register of Interest Update

Standing agenda item - WTA Members are reminded to notify the Superintendent of any change to their Register of Interests that may have occurred since the last meeting.
Nil.

1.2. MPI / COI

Standing agenda item - WTA Members are asked to consider any Material Personal Interest (MPI) or Conflicts of Interest (COI) issues that may arise due to items listed on the agenda.

Jackie Madua declared a COI for Agenda Item 13.4 Capital Project 2017 WTA Roof Replacement, on the basis of being the Chair of Malaruch/Alngith Corporation, (as owner of WTA leased properties). This was addressed by Jackie remaining in the room, but not participating in the discussion or resolution.

A COI and MPI were declared for Gerald Foo relating to Agenda Item - Other Business (9 Awonga Court, MCU for Home Occupation Optometry Services) on the basis of the applicant being spouse. This was managed by Gerald Foo leaving the room for the discussion and resolution.

1.3. Information Stall at the Shopping Centre

Standing agenda item - WTA Members are asked to consider if there is need to arrange an information stall to obtain ratepayer feedback on any issues or actions.
Nil.

1.4. WTA Member Travel /Reimbursement of Expenses

Standing agenda item - WTA Members are asked to consider any travel requirements so that all travel and reimbursements can be pre-approved by the WTA. (**WTA Policy WTA01 Member Reimbursement of Expenses and Provisions of Facilities Policy**).
Nil.

1.5. WTA Member Leave Approvals

Standing agenda item – WTA Members are required to have all leave approved by WTA resolution. (**WTA Policy POL-010 WTA Member Remuneration Policy 2017**).

Leave has been requested by Chris Newman and Ben Myall for the Meeting on 22 September 2017 (today).

Recommendation: That the WTA approve for Chris Newman and Ben Myall to be absent for the WTA Meeting today (22 September 2017).

Resolution: The WTA approve for Chris Newman and Ben Myall to be absent for the WTA Meeting today (22 September 2017).

Moved: Stretch Noonan

Seconded: Troy McNamara

Carried

2. CORRESPONDENCE

Incoming Correspondence- Michael Rowland presented the following incoming correspondence to the Members –

20170808 Deputy Premier Letter Get Ready Grant 2017-2018

20170815 Labor Candidate for Cook Introductory letter

20170904 Weipa Park Run Request for Shade Cover.

Outgoing Correspondence– Nil.

3. CONFIRMATION OF PREVIOUS MINUTES

A draft version of the previous minutes from 25 August 2017 was sent with the agenda (Appendix 1).

Recommendation: That the WTA Members adopt the minutes of the General Meeting held on 25 August 2017 as a true and accurate record.

Resolution:

The WTA Members adopt the minutes of the General Meeting held on 25 August 2017 as a true and accurate record.

Moved: Stretch Noonan

Seconded: Duane Singleton

Carried

4. CHAIR'S REPORT (Michael Rowland)

Michael Rowland presented the Chair's report.

5. SUPERINTENDENT REPORT (Lucy Boxall)

Lucy Boxall presented the Superintendent Report. (Appendix 2)

6. GOVERNMENT RELATIONS (Michael Rowland)

Michael Rowland provided an update.

7. ALNGITH CORPORATION (Jackie Madua)

Nil update.

8. RIO TINTO (Ben Myall)

Troy McNamara provided a Rio Tinto update including –

- Safety - four recordable injuries for the year, focus on incident and fatality prevention.
- Production- slightly behind plan. RT is confident that the plan will be achieved by the end of the year with 100% of bauxite sold for 2017.
- Amrun- construction is on track.

9. WTA OPERATIONAL PLAN 2017-2018 – Q1 REVIEW

Lucy Boxall present the Quarter 1 (July to September) update on the WTA Operational Plan 2017-2018. (Appendix 3)

10. WTA MEMBER PROJECTS AND AGENDA

Michael Rowland discussed changes to Member projects and the meeting agenda to reflect WTA Member responsibilities. Further discussion to be held at the October workshop.

Members were advised that Gerald Foo is the new Rio Tinto Appointed Member replacing Troy McNamara. The Members acknowledged Troy's contribution.

Recommendation: That Gerald Foo is accepted as the Rio Tinto Appointed WTA Member, replacing Troy McNamara.
--

Resolution: Gerald Foo is accepted as the Rio Tinto Appointed WTA Member, replacing Troy McNamara.

Moved: Michael Rowland

Seconded: Stretch Noonan

Carried

11. PUBLIC WORKS PORTFOLIO (Stretch Noonan)

11.1. Member Update

Stretch Noon advised that the Bertiehaugh Road discussion is currently with State Government. The Evans Landing boat ramp stairs project will commence in the next month.

11.2. Business Items

Nil.

12. PLANNING AND DEVELOPMENT PORTFOLIO (Chris Newman)

12.1. Member Update

Nil update.

12.2. Business Items – Development Applications

Lucy Boxall presented the Development Application for Material Change of Use for Showroom (Car Hire) on 10 Iraci Crescent. (Appendix 4a, 4b, 4c)

Recommendation: That the application by Gayle Collings for a Development Permit for Material Change of Use for Showroom (Car Hire) on land situated at 10 Iraci Crescent, Evans Landing and described as Lot 5 on MPH40548 be approved by the WTA subject to the conditions set out in the attached schedule.
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Resolution: The application by Gayle Collings for a Development Permit for Material Change of Use for Showroom (Car Hire) on land situated at 10 Iraci Crescent, Evans Landing and described as Lot 5 on MPH40548 is approved by the WTA subject to the conditions set out in the attached schedule.

Moved: Stretch Noonan

Seconded: Duane Singleton

Carried

12.3. Business Items – DA Fees (Home Based Business Family Day Care)

Lucy Boxall discussed the waiving of all relevant planning and development fees associated with applications for Home Based Business – Family Dare Care. This has been requested in support of the Rio Tinto and Weipa Community Care Incorporated Family Day Care Program.

Recommendation: That the WTA waive all relevant planning and development fees association with applications for Home Based Business – Family Dare Care until 30 June 2019 (to coincide with the Rio Tinto Weipa Community Care Inc. Family Day Care Program).

Resolution: The WTA waive all relevant planning and development fees association with applications for Home Based Business – Family Dare Care until 30 June 2019 (to coincide with the Rio Tinto Weipa Community Care Inc. Family Day Care Program).

Moved: Troy McNamara

Seconded: Jackie Madua

Carried

13. CORPORATE SERVICES PORTFOLIO (Gerald Foo)

13.1. Member Update

Nil updates.

13.2. Business Item - POL-014 WTA Member Expenses Reimbursement Policy

Lucy Boxall discussed the revised WTA Member Expenses Reimbursement Policy. (Appendix 5)

Recommendation: That the WTA endorse the POL-014 WTA Member Expenses Reimbursement Policy as presented.

Resolution: The WTA endorse the POL-014 WTA Member Expenses Reimbursement Policy as presented.

Moved: Troy McNamara

Seconded: Duane Singleton

Carried

13.3. Business Item - POL-002 WTA Media and Communications Guidelines

Lucy Boxall discussed the revised WTA Media and Communications Guidelines (Appendix 6).

Recommendation: That the WTA endorse the POL-002 WTA Media and Communication Guidelines as presented.	
Resolution: The WTA endorse the POL-002 WTA Media and Communication Guidelines as presented.	
Moved: Michael Rowland	Seconded: Jackie Madua
Carried	

13.4. Business Item – Capital Project 2017 WTA Roof Replacement

Emma Bebb discussed the budget for the 2017 WTA Roof Replacement Project. An additional \$39K is required to complete this project. (Appendix 7).

Recommendation: That the WTA approve an additional \$39K in the 2017-2018 capital budget for the 2017 WTA Roof Replacement Project (Total \$165K).	
Resolution: The WTA approve an additional \$39K in the 2017-2018 capital budget for the 2017 WTA Roof Replacement Project (Total \$165K).	
Moved: Troy McNamara	Seconded: Duane Singleton
Carried	

14. DISASTER MANAGEMENT PORTFOLIO (Stretch Noonan)

14.1. Member Update

Stretch Noonan provided an update as follows –

- WLDMG meeting held last week.
- Annual review completed. Owen Kennedy- District Disaster Coordinator attended.
- Operational folios are scheduled for review in the following months.

14.2. Business Item – Weipa Local Disaster Management Plan

Stretch Noonan presented the revised Weipa Local Disaster Management Plan for endorsement. (Appendix 8)

Recommendation: That the WTA endorse the revised Weipa Local Disaster Management Plan.

Resolution: The WTA endorse the revised Weipa Local Disaster Management Plan.

Moved: Jackie Madua

Seconded: Troy McNamara

Carried

15. COMMUNITY SERVICES PORTFOLIO (Duane Singleton)

15.1. Member Update

Duane Singleton provide an update on the artificial reef project (RT Amrun Community Fisheries Project) as follows –

- Quotes have been revised and CEA is being reviewed.
- Committee will re-group shortly.

15.2. Business Item – Community Grants and Financial Assistance

Lucy Boxall presented recommendations for the WTA Community Grants and Financial Assistance Round 1 2017. (Appendix 9a, 9b).

Recommendation:

1. That the WTA approve the allocation of funds for Community Service Donations as follows -

- Weipa Branch SES \$1650
- Weipa Volunteer Marine Rescue \$1650

2. That the WTA approve the allocation of funds for the Community Group Grants Round 1 as follow -

- Pebbles Playgroup \$1000
- Weipa BMX Club \$1000
- Weipa Gymnastics Club \$1000 (conditional on finding suitable facility)
- Weipa Potters \$1000

Resolution: The WTA approve the allocation of funds for Community Service Donations as follows-

- Weipa Branch SES \$1650
- Weipa Volunteer Marine Rescue \$1650

The WTA approve the allocation of funds for the Community Group Grants Round 1 as follow-

- Pebbles Playgroup \$1000
- Weipa BMX Club \$1000
- Weipa Gymnastics Club \$1000 (conditional on finding suitable facility)
- Weipa Potters \$1000

Moved: Troy McNamara

Seconded: Duane Singleton

Carried

16. MEETING SCHEDULE

16.1. 2017 MEETING DATES

- Friday 27 October 2017
- Friday 24 November 2017
- Friday 15 December 2017 (revised for Christmas)

16.2. 2017 WORKSHOP DATES

- Friday 13 October 2017
- Friday 10 November 2017
- Friday 8 December 2017

17. OTHER/LATE BUSINESS

17.1. Development Application - (MCU for Home Occupation Optometry Services)

Matt Turnbull presented a development application for 9 Awonga Court Rocky Point, (received after finalisation of the agenda).

Recommendation:

That the application by the Nichole Yik for a Development Permit for Material Change of Use for *Home Occupation* (Optometry Service) on land situated at 9 Awonga Court, Rocky Point and described as Lot 19 on MPH36280 be approved by the WTA subject to conditions set out in the attached schedule.

The land use is considered acceptable given it is Preferred Development in the Residential Preferred Dominant Land Use Area; however, it is recommended that conditions of approval dictating where the van must be parked and hours of operation and number of staff be included to ensure compliance with the ADP and ensure the home occupation is ancillary and subordinate to the house use. The conditions of approval recommended are intended to maintain residential and streetscape amenity.

Resolution: The application by the Nichole Yik for a Development Permit for Material Change of Use for *Home Occupation* (Optometry Service) on land situated at 9 Awonga Court, Rocky Point and described as Lot 19 on MPH36280 is approved by the WTA subject to conditions set out in the attached schedule.

Moved: Michael Rowland

Seconded: Stretch Noonan

Carried

17.2. Development Application - (MCU for Home Occupation Food Preparation for Mobile Food Van)

Matt Turnbull presented a development application for 11 Awonga Court, Rocky Point, (received after finalisation of the agenda).

Recommendation: That the application by the Ramphung and Brian Tierney for a Development Permit for Material Change of Use for *Home Occupation* (Food Preparation for Mobile Food Van) on land situated at 11Awonga Court, Rocky Point and described as Lot 111 MPH36280 be approved by the WTA subject to conditions set out in the attached schedule.

The land use is considered acceptable given it is Preferred Development in the Residential Preferred Dominant Land Use Area; however, it is recommended that conditions of approval dictating where the van must be parked, hours of operation and restricting use of a generator be included to ensure compliance with the ADP. The conditions of approval will ensure the *Home Occupation* is ancillary and subordinate to the dwelling use. The conditions of approval recommended are intended to maintain the safety and efficiency of the local road network, and maintain residential and streetscape amenity.

Resolution: The application by the Ramphung and Brian Tierney for a Development Permit for Material Change of Use for *Home Occupation* (Food Preparation for Mobile Food Van) on land situated at 11 Awonga Court, Rocky Point and described as Lot 111 MPH36280 is approved by the WTA subject to conditions set out in the attached schedule.

Moved: Jackie Madua

Seconded: Duane Singleton

Carried

CLOSURE OF MEETING

The meeting closed at 10.35pm.

Minutes confirmed this _____ day of _____ 2017

Chair

Superintendent Weipa Township